

REQUIREMENTS FOR TRAVIS COUNTY UTILITIES INSTALLATION PERMIT

- 1) Create an account on MyPermitNow.org to submit an online application.
- 2) Complete "Contractor's Work Agreement".
- 3) Upload and submit a set of plans locating bore or cut (must be in PDF format).
- 4) Upload and submit a traffic handling plan, in compliance with the Texas Manual on Uniform Traffic Control Devices. Applications will not be accepted without Traffic handling plans.
- 5) Pay a permit fee of \$150 for pavement cut. Pay a permit fee of \$125 for cut outside the pavement. The fee is waived if the work will be performed by a Public Utility franchised to operate in the State of Texas.
- 6) Submit a restoration bond executed by a surety company or surety companies authorized to execute bonds under and in accordance with the laws of the State of Texas. The bond must be made out to Travis County and must have duration of one (1) year. The bond is waived if the work will be performed by a Public Utility franchised to operate in the State of Texas.
 - ⇒ The minimum bond is \$5,000.00 and it will cover 100 linear feet of pavement cut or 500 linear feet of cut outside the pavement. Larger projects require a bond amount specific to the project scope.
 - ⇒ For larger projects, submit the permit application without a bond. We will determine the bond amount.

POST-PERMIT REQUIREMENTS:

- 1) Notify us at the phone number shown on your permit at least 48 hours prior to the start of construction. (The phone number on your permit is the mobile phone number of the inspector that will be reviewing your work.).
- 2) Restore the cut to City of Austin Standards and Specifications.

TRAVIS COUNTY TRANSPORTATION & NATURAL ROUSOURCES DEPARTMENT

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